

# INTERESTED IN YA & SEEKING A PLACEMENT SITE?



We encourage you to reach out and find opportunities that fit your personal and career goals related to the youth apprenticeship program. While your YA Coordinator will offer assistance, going through the job seeking process is a great skill to learn prior to graduation.

## WHERE DO I START?



- Visit a business and ask if they are hiring
- Family & friends - someone is likely to know someone in the field you are interested in
- Utilize online resources (indeed.com, linkedin.com) - make a list of local companies
- School staff - they may have connections for you
- Local business community - talk with the chamber of commerce & other social organizations



## WHAT TO SAY?

- Keep it brief - they are busy
- Do your research on the company and find out what they do
- Share what skills you have that can be a benefit to their organization or why you want to work for them.



Most jobs are found through referrals, and people you know are often happy to assist!



## HOW TO CONNECT WITH THEM

- When a company hears from a student who already wants to get professional experience, they're likely to be impressed that someone so young is taking so much initiative. Reach out to them via phone, email, in-person or through website chat features.

Ask if they offer the opportunity to take a tour or job shadow!



## YOU FOUND AN OPPORTUNITY/ INTERESTED EMPLOYER

- Please connect with your YA Coordinator to determine next steps and if any additional follow up is needed.



Take some time to explore options. Keep in mind that your first few jobs will provide a good opportunity to find out what you want to do... and what you don't.



## FAQ'S

A potential employer may ask about Youth Apprenticeship:

- Is it a paid position?
- How long is the program?
- When can you work?

If an employer needs more information, let them know your YA Coordinator can follow up with to answer any questions they have about the program.